

**SMT. M.J. GAJERA B.ED. MAHILA COLLEGE,
AMRELI**

Procedures and policies

The school guarantees ideal designation and usage of the accessible assets for upkeep of various offices by holding customary gatherings of different councils comprised for this reason.

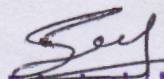
• Lab: Record of upkeep account is kept up with by lab experts and directed by lab in charges of the concerned subject. Fixing and support of modern lab types of gear are finished by the experts of related proprietor endeavors.

• Library: The necessity and cost of books is taken from the subject instructors and library in charge is associated with the interaction. The settled rundown of required books is appropriately endorsed what's more, endorsed by the Head.

1. With the assistance of the full time sweepers tidiness of homerooms is kept up with.
2. Students are sharpened with respect to neatness and roused for energy protection by cautious utilization of power in study halls.
3. There are professionals technicians, masons, plumbers, carpenter deputed by the executives who guarantee the support of homerooms and controlled framework.
4. Persistent criticism helps a great deal in presenting novel thoughts with respect to library improvement.
5. To safeguard return of books, no duty from the library is compulsory for understudies previously appearing to test.
6. The appropriate record of guests (students and Staff) on consistent schedule is kept up with.
7. Different issues, for example, return of books and so on are settled by the library in charge.

• Sports Complex: Ideal usage of the current foundation for curricular, co- curricular and extra - Curricular exercises. Ideal moves are made to create physical & technical infrastructural offices for compelling execution of curricular, co-curricular and extra-curricular exercises. The school has a different building and upkeep council which cares for the infrastructural needs in the review of scholarly development of the school.

• PCs: Assets are given by the administration to keep up with PCs in the PC lab. PC upkeep is done consistently and appropriately Non- repairable frameworks are arranged off. Study halls: The school advancement reserve is used for upkeep and minor fix of furniture and other electrical supplies in the homerooms.


**Principal / Director
Smt. M. J. Gajera B.Ed.
Mahila College Amreli.**